



**Meeting of the Budget Development Group #5
January 25, 2022
Minutes**

The following members participated: Anne Comfort, Philip Cormier, Nauman Farooqi, Jeff Hennessy, Robert Inglis, Margaret-Ellen Messinger, Chris Milner, Michael Nolan and Courtney Pringle Carver

1. Minutes

The January 18, 2022, minutes were approved as circulated.

2. Provost and VP Academics & Research (VPAR) Budget Submissions & Priorities

Dr. Hennessy advised he is responsible for:

- Faculty, teaching, academic programs and research within the academic sector
- Advancing the University mission and keeping priorities aligned with mission objectives
- Shares a responsibility with the VP Finance for the careful deployment of resources and maintenance of long-term health and sustainability of the University

Sub Units Include:

- Academic Faculties: Arts, Science, Social Sciences
- Libraries and Archives
- Office of Research Services (also graduate studies)
- Registrar's Office
- Purdy Crawford Centre for Teaching and Learning
- Owens Art Gallery

Challenges:

- Enrolment level not sustainable yet, though growing
- Enrolment crunch in some key areas, under-enrolment in others
- Understaffed in some areas
- Balance of program innovation vs sustainability of existing programs

The University's 3-year **Strategic Academic Plan** will be presented to Senate on February 8, 2022 and will have the following future budget implications:

- Technology
- Space
- Infrastructure
- People

Current budget priorities:

- Support growing programs
- Support new programs
- Regularize some key staff positions
- Consider academic leadership priorities (research and graduate studies)

Dr. Hennessy noted his top priorities were noted with an asterisk *.

General Requests (\$108,000)

- Academic Planning and Program Development Officer*
- Interdisciplinary Health Studies – 2 Stipends*

Faculty of Science (\$386,000)

- Aviation Coordinator – contract extension to 12 months*
- COMP – Two-Year Term Position*
- 4 Course Stipends – DATA, CHEM, BIOL*
- TA Increases – MATH/CS*
- Aviation Operating Budget*
- Biology/Chem Lab techs*
- Rotating Lab Tech Extension
- Computers and AV Equipment
- Minimum Wage Increase will also affect TA budgets

Faculty of Social Sciences (\$308,000)

- GENS Instructor – Supports Aviation Courses*
- TT Position in Marketing – Commerce*
- Increase to Departmental TA Budgets*
- Room Upgrades in AVDX – 230, G12, G09, 115
- Office Furniture and Ergo Assessments
- Computer Equipment
- Sociology - Human Services & Career Skills Training
- Geography – Field Trips

Faculty of Arts (\$389,600)

- Drama/Screen – 3-Year Term*
- Drama – Term Instructor*
- Increase to Departmental TA/Student Tech Budgets*
- Increase to Department non-salary operating*
- Various INDG and CENL – admin support, elder fees, supplies, transportation*
- 6 Course Stipends
- Computer Equipment
- Office Equipment
- Music Instruments and Equipment
- Fine Arts Equipment

Library (\$303,000)

- Teaching and Research Librarian – Social Sciences, Business, and Government* (recommend 3-year term)
- Library Acquisitions Budget Inflation*
- Creative Arts/Media Librarian – term*
- Open Access Author's Fund
- Access Services Summer Assistant
- Archives and Special Collections Assistant
- Software and Computer Upgrades
- Two staff may need to be replaced due to retirements in existing budget

Registrar's Office (\$132,000)

- Student Service Coordinator to transfer credits including MFC coordination
- Academic Advisor (MASA 9) to accommodate increase in student numbers and additional pathway agreements
- Two additional Recruit Licenses to enhance registration and admission processes
- PD training on Ellucian/Colleague to improve financial aid administration

Office of Research Services (\$134,597)